

# 11" x 17" letter-fold brochure (outside/back)

Please make sure that you open or import template files at 300 DPI.

If your final product requires printing to the edge after trimming, you MUST extend your artwork to the red boundary box for proper bleed. Anything in the red shaded area will be trimmed off.

Your type (text) should be 0.125" inside the cut line on each side, represented by the blue safety box.

The only text allowed in the mailing address space is the mailing stamp or indicia and the recipient's address.

The green area must be left blank for barcode or other postal markings.

## DELETE THIS LAYER Except for the CROP MARKS

You MUST delete this layer except for the crop marks or it will be printed in your finish product.

PsPrint is not responsible for reprinting your job if this layer is included in your file.

Presorted  
Standard  
US Postage  
**PAID**  
Oakland, CA  
Permit #2319

area for mailing address only

3.625"

postal marking area  
5/8" minimum for barcode

.625"

crop marks

bleed

cut line

safety

5.625"

5.6875"

5.6875"

left panel

center panel

outside front cover panel