

outside right panel



**11" x 25.5" tri-fold brochure, folds to 11" x 8.5" (outside/back)**

**Please make sure that you open or import template files at 300 DPI.**

If your final product requires printing to the edge after trimming, you **MUST** extend your artwork to the **red** boundary box for proper bleed. Anything in the **red** shaded area will be trimmed off.

Your type (text) should be 0.125" inside the **cut line** on each side, represented by the **blue** safety box.

## DELETE THIS LAYER

**Except for the CROP MARKS & INDICIA**

You **MUST** delete this layer except for the crop marks and indicia or it will be printed in your finish product. PsPrint is not responsible for reprinting your job if this layer is included in your file.

crop marks

8.375"

8.5625"

8.5625"

Presorted  
Standard  
US Postage  
**PAID**  
Oakland, CA  
Permit #2319

3.75"  
area for mailing address only  
3 3/4" minimum

.625"

postal marking area  
5/8" minimum for barcode

score

outside left panel

bleed

cut line

safety