




## ARTWORK WITH BORDERS

Minimum border thickness must be 1/4 (0.25") thick plus the 1/8 (0.125") bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375"). Border example on the left.

**bleed**   
Artwork that reaches the cutline needs to extend to the edge of the **red line**.

**cut line**   
This is where your artwork will be trimmed.  
(Finished size ordered)

**safety**   
All text must be kept within the **blue line**

Text Safety for a Booklet under 76 pages is 0.375" (3/8") from the cutline.

(3/8")

# *12" x 12" Booklet 76 Pages and Under*

Please delete this guideline before submitting your design to print.

*Front Cover*

*Inside Front Cover*









*Inside Back Cover*



area for return address  
return address required  
return address required

keep clear  
for the  
indicia

area for mailing address only

3.625"

AREA MUST REMAIN CLEAR

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*12" x 12" Booklet*