

ARTWORK WITH BORDERS

Minimum border thickness must be 1/4 (0.25”) thick plus the 1/8 (0.125”) bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375”). Border example on the left.

bleed

Artwork that reaches the cutline needs to extend to the edge of the red line.

cut line

This is where your artwork will be trimmed.  
(Finished size ordered)

safety

All text must be kept within the blue line

Text Safety for a Booklet  
80 pages and over is 0.5"  
(1/2") from the cutline.

0.5"  
(1/2")

12” x 12” Booklet  
80 Pages and Over

Please delete this guideline before submitting your design to print.

*Front Cover*

*Inside Front Cover*









*Inside Back Cover*



area for return address  
return address required  
return address required

keep clear  
for the  
indicia

area for mailing address only

3.625"

AREA MUST REMAIN CLEAR

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12" x 12" Booklet