ARTWORK WITH BORDERS
Minimum border thickness
must be $1 / 4\left(0.25^{\prime \prime}\right)$ thick plus
the $1 / 8\left(0.125^{\prime \prime}\right)$ bleed for correct
print ready artwork. Total border
size from the bleed line is
$3 / 8$ ( $0.375^{\prime \prime}$ ). Border example
on the left.

Please delete this guideline before submitting your design to print.
8.5" x 14" Letter-Fold (Outside Back)

## bleed

Artwork that reaches the cutline needs to extend to the edge of the red line.

## cut ino

This is where your artwork
will be trimmed
(Finished size ordered)
safety
All text must be kept within the blue line

ARTWORK WITH BORDERS
Minimum border thickness
must be $1 / 4\left(0.25^{\prime \prime}\right)$ thick plus
the $1 / 8\left(0.125^{\prime \prime}\right)$ bleed for correct
print ready artwork. Total border
size from the bleed line is
$3 / 8$ ( 0.375 "). Border example
on the left.

Please delete this guideline before submitting your
design to print.

## bleed

Artwork that reaches the cutline needs to extend to the edge of the red line.

## cut line

This is where your artwork
will be trimmed
(Finished size ordered)
safety
All text must be kept within the blue line

## 8.5" x 14 " Letter-Fold (Inside Center)

## $8.5 " \times 14$ " Letter-Fold (Inside Right)

